

USER DETAILS

FULL NAME	EMPLOYEE ID NUMBER	DEPARTMENT
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TERMINATION DETAILS

SYSTEM / MODULES

IT FACILITY

☐ SERVER ☐ NETWORK ☐ EMAIL ☐ SYSTEM

DEFINE SYSTEM

☐ SBI COLLECT PORTAL ☐ CASA ☐ LMS ☐ SBPay ☐ MICRO SERVICE: _____

ACCESS ROLE

SBPAY

☐ SYSTEM ADMIN ☐ HEAD OFFICE ☐ BRANCH

SBI COLLECT

☐ TELLER ☐ LOANS BOOKKEEPER ☐ BOO
☐ CASHIER ☐ LOANS PROCESSOR ☐ CRECOM

LMS

☐ TELLER ☐ LOANS BOOKKEEPER ☐ BOO
☐ CASHIER ☐ LOANS PROCESSOR ☐ CRECOM
☐ ACCOUNT OFFICER ☐ BRANCH MANAGER

CASA

☐ TELLER ☐ BRANCH MANAGER ☐ BOO
☐ CASHIER ☐ NAC ☐ GL/LOAN BOOKKEEPERS
☐ OTHERS: _____

REASON FOR TERMINATION

Requestor

Processed By:

Date

Date

Approved By (BOM):

Approved By (CTO):

Date

Date